

**Provider Claim Dispute Request**

**INSTRUCTIONS:**

- All provider disputes must be submitted within six months from the date of original determination, or 12 months for Medicare.
- Use one form for each disputed claim.
- Provide a clear rationale and any additional documentation (such as medical records) to support your claim.
- Allow 30 days to elapse before checking the status of your dispute.
- Mail this form to the address below or complete it online in our provider portal:

**AdventHealth Advantage Plans**                      **myAHplan.com/myportal**  
**Claims Resolution Unit**  
**6450 US Highway 1**  
**Rockledge, FL 32955**

**PROVIDER INFORMATION:**

| Provider Name: | Phone Number: | Billing Address: |
|----------------|---------------|------------------|
|                |               |                  |

**PATIENT INFORMATION:**

| Patient Name: | Member ID#: | Date of Birth: |
|---------------|-------------|----------------|
|               |             |                |

**CLAIM INFORMATION:**

| Date of Service: | Amount Billed: | Amount Paid: | Claim# and Procedure Code: |
|------------------|----------------|--------------|----------------------------|
|                  |                |              |                            |

**DISPUTE INFORMATION:**

**Denial Reason:**

- Additional information needed
- Authorization not obtained
- Benefit maximum exceeded
- Bundling/Unbundling
- Coding

- Coordination of benefits
- Duplicate claim
- Member eligibility
- Not contracted for service
- Pre-X exclusion
- Timely filing

**Payment Issue:**

- Contractual amount
- Under/Overpayment
- Member cost-share

Describe your desired outcome and why you feel it is appropriate. **Attach supporting documentation.**

Check here if additional information is attached.



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AdventHealthAdvantagePlans.com

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**Authorized Representative Name (please print)**

**Title**

**Date**

Health plan use only:

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